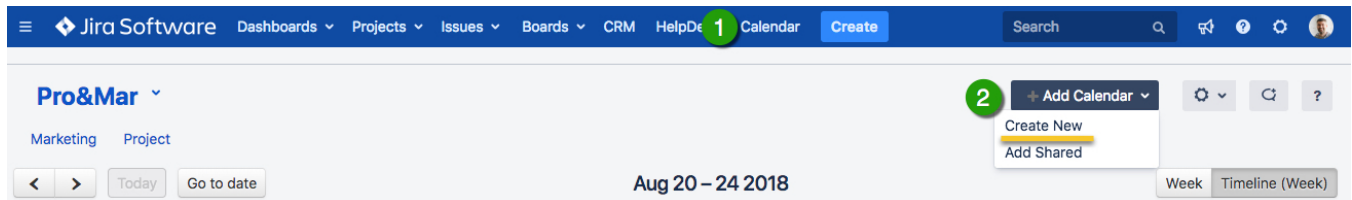
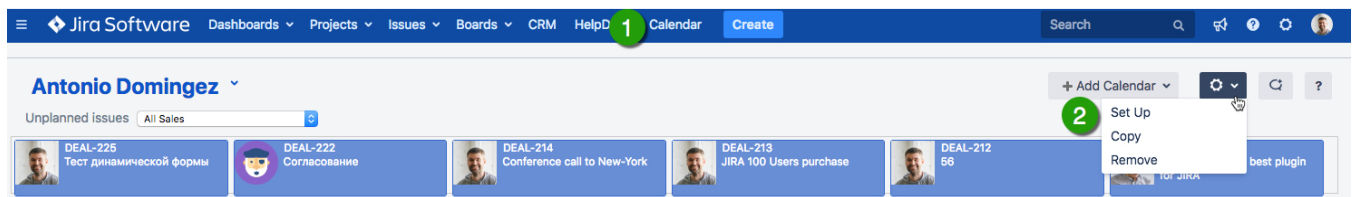


Create a Calendar

Any user can create an unlimited number of calendars. From the main menu JIRA you should go to the **"Calendar"** and on the right side click **"Add Calendar"** then chose **"Create New"** link.



To tune in your calendar you could go to the **"Calendar"** on main tab and on the right side click **"Calendar's Cog"** then chose **"Set Up"** link.



You can create calendars for different cases: planning specific project or a product, employee, group of employees or the special issue types (such as a vacation or a business trip, or marketing activities).